



Parks Convenient Solutions, LLC (PCS) Professional Cleaning Company is seeking (FTP/PTP and Temp) Lead Supervisors – Fayetteville, NC. Positions are contingent upon award of contract.

Description

Want to be a part of a growing company? PCS is seeking reliable and qualified individuals to fill Lead Supervisor Role and Cleaning Tech positions.

PCS offers competitive wages to our employees, reliable equipment, and a safe-friendly work environment. Our success is driven by being dependable, honest, and focused on our customers' needs—and your success.

Equal Opportunity Employer – Minorities/Women/Veterans/Disabled/LGBT

Must pass National background check, Valid Driver's license and pass drug screen.

PLEASE NO CALLS. APPLY ONLINE via instructions. May also apply via our website at www.pcsconvsolutions.com or email resume to pcsconvsolutions@gmail.com.

Overview

Supervisor position plays a very essential role in daily operations of cleanliness the facilities. Supervisor will manage personnel cleaning at multiple locations. This candidate will ensure all company employees are in compliance with operational goals, safety compliance, and work loading. Candidate will work closely with Contracting Agency to plan, organize, and direct cleaning performance of all buildings. Will be required to work 40-55hrs/ week, some nights, weekends, and holidays. Must have at least two (2) years supervisory experience, one (1) janitorial experience preferred, and administrative experience.

NO RELOCATION ASSISTANCE OFFERED TO FILL POSITION.

Responsibilities

- Develop and maintain excellent client relations and performance inspections.
- Ensure compliance with company and client policies and procedures.
- Respond to operational issues when needed after normal work hours and weekends.
- Maintain the highest professional and ethical standards.
- Serve as the first line of resolution in work or employee situations or concerns.
- Responsible for recordkeeping, i.e. schedules, inspections, and work-load.
- Ensure proper utilization and maintenance of all equipment and supplies.
- Business/Employee relationship development:
 - Interfacing with customers, management, and peers
 - Work independently or with other employees
 - Interaction and development

Qualifications

Education

High School Diploma or above required.

Experience

Preferred, minimum of 2 to 3 years' experience as Supervisor

Preferred, minimum of 1 to 2 years' experience in Janitorial Services

Preferred, minimum of 2 to 3 years' experience or knowledge in computer applications and administrative functions.

Knowledge/Skills

Excellent communication skills required

Must be a Proven ability to direct and develop management team, as well as ability to engage frontline employee and service partner required

Ability to lead and sustain continuous improvement and initiatives required

Ability to meet cleaning schedules, projects of varying size and scope, and operational flow.

Professional acumen required

Ability to promote a safe and secure working environment required

Strong knowledge of household cleaning products preferred

Demonstrated leadership, timeliness, and ability to work independently required

Strong Relations background preferred

Other

Regular attendance and punctuality in accordance with company policies is required

Must have valid driver's license and maintain auto insurance. Must be able to gain entry on government installations.

Attendance is required at work locations

Must be legally authorized to work in the United States for any employer without sponsorship possess tentative

Job

Cleaning Technician & Administrative

Primary Location

United States-Fayetteville, NC

Industry

Janitorial Services

Schedule

Full-time w/ flexible hours, some nights, and weekends

Hourly Wage based on experience.