



**(PCS) Parks Convenient Solutions, Professional Cleaning Company is seeking a (Part-Time) Cleaning Team Technician Position – Fayetteville, NC and surrounding areas.**

**Description**

**Want to be a part of a growing company? PCS is seeking reliable and quality individuals to be a part of our Team.**

PCS offers competitive wages to our employees, reliable equipment, and a safe-friendly work environment. Our success is driven by being open, honest, and focused on our customers—and your success.

*Equal Opportunity Employer – Minorities/Women/Veterans/Disabled/LGBT*

Part-Time openings with full-time potential and upcoming Supervisor Roles. Bonuses awarded only under terms of our policies F/T only.

**NO CALLS PLEASE. MUST APPLY ONLINE [www.pcsconvsolutions.com](http://www.pcsconvsolutions.com) or email resume or application to [pcsconvsolutions@gmail.com](mailto:pcsconvsolutions@gmail.com).**

**Overview**

This position may lead to a full-time position offering training, benefits, vacation time, Lead Technician, as well as other services and administrative responsibilities. Must be a self-starter, reliable, dependable, and trustworthy. ***No cleaning experience necessary.*** Must have valid driver's license; be able to work in the United States, pass background check and drug screening. Key competencies include but not limited to; ability to work with others or self, attention to detail, people person, maintain employee/service partner and customer relationships, professional, driven by performance, and strong interpersonal skills. This successful candidate will be responsible for meeting cleaning schedules, meet the demands of our clients, and maintaining regulatory compliance with OSH, city, state and local agencies. Other responsibilities include accountability and maintaining all cleaning equipment, inventory, sales, and training of new employees. Assist to develop new methods, administration, and recordkeeping. Candidate will work closely with other employees to build leadership in the development of personnel through our strategic business strategy. As a growing company, we seek to promote the growth of the business by adding the right candidates. Must be able to load/unload equipment, supplies, bend, stand, and lift up to 30+lbs. In addition, candidate must be able to work on feet for extensive hours throughout the day, have reliable transportation, work flexible hours and willing to promote a safe-friendly work environment, as well as relationships with our internal/external customers.

## **Responsibilities**

- Manage and maintain supplies and equipment to ensure performance, efficiencies, and reduce waste of cleaning supplies, equipment, and operating cost.
- Deliver proficient housekeeping techniques that are Clean, Safe, and Reliable.
- Following all housekeeping cleaning techniques and company guidelines.
- Build relationships with all new and existing clients.
- Build relationships with all staff members.
- Responsible for recordkeeping, i.e. Vehicle mileage, receipts, and customer transactions.
- Actively drive all aspects of promoting business.
- Ensure proper utilization and maintenance of all general cargo and equipment
- Business/Employee relationship development:
  - Interfacing with customers, management, and peers
  - Work independently or with other employees
  - Interaction and development

## **Qualifications**

### **Education**

High School Diploma or above required.

### **Experience**

No experience required in Housekeeping related services

Preferred, minimum of 2 to 3 years' experience in customer relations

Preferred, minimum of 2 to 3 years' experience in service partner relationships

Preferred, minimum of 2 to 3 years' experience or knowledge in computer applications.

### **Knowledge/Skills**

Excellent communication skills required

Must be a Proven ability to direct and develop management team, as well as ability to engage frontline employee and service partner required

Ability to lead and sustain continuous improvement and initiatives required

Ability to meet cleaning schedules, projects of varying size and scope, and operational flow.

Professional acumen required

Ability to promote a safe and secure working environment required

Strong knowledge of household cleaning products preferred

Demonstrated leadership, timeliness, and ability to work independently required

Strong Relations background preferred

**Other**

Regular attendance and punctuality in accordance with company policies is required  
Must have valid driver's license and maintain auto insurance. Must be able to gain entry  
on government installations.

Up to % 80 travel (mostly within the Fayetteville, Raeford, Hope Mills, and Fort Bragg)  
required. In/around mileage reimbursement.

Attendance is required at work locations

Must be legally authorized to work in the United States for any employer without  
sponsorship

**Job**

Cleaning Technician & Administrative

**Primary Location**

United States-Fayetteville, NC and surrounding areas

**Industry**

Janitorial Services

**Schedule**

Part-time w/ flexible hours, some nights, and weekends

Hourly Wage based on experience.